

**Rio Blanco Board of
Cooperative Educational Services
Minutes
January 15, 2014**

The meeting was called to order by President, Jen Hill at 7:01 p.m.

Board Members Present: Kurt Blunt, Marnell Bradfield, Mindy Burke, Dan Chinn, Bill deVergie, Kurt Douglas, Jen Hill, Leslie Nielsen, Bud Ridings, Todd Shults, Sam Tolley and Annette Webber

Board Members Absent: N/A

Others Present: Teresa Schott, Jessica Fortunato, Kris Denny, Matt Scoggins, Brad Bauer, Mark Meyer, Roger Maggard via telephone

APPROVAL OF AGENDA

Motion by Leslie Nielsen to approve amended agenda to include Backpack Program Donation and discussion of changing the March 13, 2014 meeting to March 20, 2014
Second by Mindy Burke

ROLL CALL VOTE

For: Blunt, Bradfield, Burke, Chinn, deVergie, Douglas, Hill, Nielsen, Ridings, Shults, Tolley, Webber

APPROVAL OF CONSENT AGENDA

Motion by Mindy Burke to approve the Consent Agenda: Minutes of August 15, 2013 meeting, Warrants and Finance Report, Resignation of Laura Kehrig and Jeanine Williams
Seconded by: Bud Ridings

ROLL CALL VOTE

For: Blunt, Bradfield, Burke, Chinn, deVergie, Douglas, Hill, Nielsen, Ridings, Shults, Tolley, Webber

PUBLIC INPUT

N/A

DISCUSSION/ACTION ITEMS

Election of Officers

Motion by Todd Shults to nominate Kurt Blunt as President of the BOCES Board
Second by Dan Chinn

ROLL CALL VOTE

Blunt, Bradfield, Burke, Chinn, deVergie, Douglas, Hill, Nielsen, Ridings, Shults, Tolley, Webber

Motion by Sam Tolley to nominate Leslie Nielsen as Vice President of the BOCES Board
Second by Annette Webber

ROLL CALL VOTE

Blunt, Bradfield, Burke, Chinn, deVergie, Douglas, Hill, Nielsen, Ridings, Shults, Tolley, Webber

Motion by Bill deVergie to nominate Marnell Bradfield as Secretary of the BOCES Board
Second by Mindy Burke

ROLL CALL VOTE

Blunt, Bradfield, Burke, Chinn, deVergie, Douglas, Hill, Nielsen, Ridings, Shults, Tolley, Webber

Motion by Leslie Nielsen to nominate Kris Denny as Secretary to the BOCES Board
Second by Jen Hill

ROLL CALL VOTE

Blunt, Bradfield, Burke, Chinn, deVergie, Douglas, Hill, Nielsen, Ridings, Shults, Tolley, Webber

Formal Introductions

Formal introductions were made to new board members.

Audit Report

Mr. Roger Maggard, auditor, from Monahan, Lampman and Hays P. C. spoke regarding the 2013 annual audit. The audit was completed without difficulties or delays from staff; he noted good awareness and compliance in all areas with sound business practices and controls. There were no unusual adjustments to the financial records. Mr. Maggard noted some delays of reporting but this was due to CDE and the new pipeline. Mr. Maggard noted that page 9 of the audit report had a correction to the Total Net Position to be \$104,321.00, he will mail corrected page to Ms. Fortunato. Keeping in mind the limited staff in the BOCES office, Mr. Maggard made the following recommendations: He would like to see cross training in aspects of the accounting, segregation of duties with bank accounts and updating the employee payroll files with annually renewing W-4's for all staff. In addition he would like employees to complete the Colorado Affirmation form. Mr. Maggard thanked the Board and the staff and also noted that the name of his firm has changed to Hays, Maggard & Hood P.C.

Motion by Jen Hill to accept the 2013 Audit as presented

Second by Todd Shults

ROLL CALL VOTE

Blunt, Bradfield, Burke, Chinn, deVergie, Douglas, Hill, Nielsen, Ridings, Shults, Tolley, Webber

Inventory Deletion

Ms. Fortunato explained the inventory deletion provided to the Board is a list of obsolete, broken or out of date equipment. These items need to be deleted from the inventory list.

Motion by Mindy Burke to accept the Inventory Deletion list as presented.

Second by Jen Hill

ROLL CALL VOTE

Blunt, Bradfield, Burke, Chinn, deVergie, Douglas, Hill, Nielsen, Ridings, Shults, Tolley, Webber

CDE State Determination

Ms. Schott explained the insert from CDE. CDE evaluated the BOCES performance and compliance. It determined that all requirements and indicators for the implementation of IDEA Part B for the 2012-2013 year were found in compliance. Ms. Schott explained that CDE is focusing less on compliance and more on accuracy of performance.

BOCES- Board of Cooperative Services

Ms. Schott presented a PowerPoint explaining the BOCES and requirements that must be met.

Ms. Schott enclosed in the board packets a list of programs and services provided under the BOCES and a booklet explaining the history of the BOCES. Ms. Schott also reviewed the difference between a BOCES and an administrative unit. She informed the Board that Rio Blanco BOCES is the BOCES and the administrative unit for both districts. Ms. Fortunato spoke regarding the maintenance of effort (MOE) and the reporting of the federal and state funding. As an administrative unit, it is required that both districts are in compliance and meet maintenance of effort (MOE) annually.

BOCES Board Reorganization

Ms. Hill spoke regarding a reorganization of the board. Her recommendation is to have both district Boards select two of their members to serve on the BOCES board. This would take our current Board of twelve to a four-member board. The purpose would make planning meeting times easier with smaller discussions. Other members agreed with Ms. Hill but there were members that thought a large board was a benefit because better discussions are had. They would like to leave the board as it is due to only having meetings four times a year. Mr. Blunt thought a large board was a benefit because more opinions and ideas were heard. This discussion was tabled to be included at the next BOCES Board meeting.

Children's Health Fair

Ms. Schott announced the dates for this year's health fair. April 4th, in Rangely and April 11th, in Meeker. These are tentative dates and the Board will be informed as changes take place.

Next Meeting Date-February Stock Growers Meeting

The Board spoke regarding the Stock Growers meeting and felt it was not beneficial to hold the meeting this year. The March meeting date was also discussed and was decided to hold the meeting in Meeker on Thursday March 20, 2014 at 7:00 at the Administration Building.

Board meeting Meal Discussion

The Board held a discussion regarding the meals at the meetings and the majority felt the meals could continue. Mr. Blunt said that Meeker will take care of the meals in Meeker and Rangely will take care of the meals in Rangely.

Backpack Program Donation

Ms. Schott explained the Backpack Program to the Board and informed them of the generous donation from the Western Colorado Community Foundation. The program is growing yearly and the donations and food are always appreciated.

ADJOURNMENT

The meeting was adjourned by President, Kurt Blunt at 8:41 p.m.

Respectably Submitted,

Kris Denny
Rio Blanco BOCES Board Secretary